

Approved

MEETING MINUTES

FULL BOARD

TUESDAY, NOVEMBER 26, 2024

MEMBERS PRESENT:	<input type="checkbox"/> OPEN SEAT (VACATED BY G. MCINTOSH)	<input checked="" type="checkbox"/> C. NAGY
	<input checked="" type="checkbox"/> L. BERRY-BOBOVSKI	<input checked="" type="checkbox"/> J. PFEFFER - BOARD SECRETARY
	<input checked="" type="checkbox"/> P. BRIDGE	<input checked="" type="checkbox"/> M. PIZZIMENTI
	<input type="checkbox"/> R. GARBER – BOARD CHAIR	<input checked="" type="checkbox"/> M. SERIO - VICE & COMM. CHAIR
	<input checked="" type="checkbox"/> M. IKLE	<input checked="" type="checkbox"/> S. SLATON
	<input checked="" type="checkbox"/> M. KOZAK	<input checked="" type="checkbox"/> S. VANDEMERGEL
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MEMBER(S) ABSENT:	R. GARBER	
OTHERS PRESENT	C. CONKLIN J. HEINLEIN A. BOWERS	

- CALL TO ORDER:** Meeting called to order by: **M. Serio** at **6:00 PM**.
- ROLL CALL**
- APPROVAL OF AGENDA:** **AGENDA DATED NOVEMBER 26, 2024**

<input checked="" type="checkbox"/> MOTION TO APPROVE THE AGENDA, AS PRESENTED. <input type="checkbox"/> MOTION TO APPROVE THE AGENDA, AS MODIFIED: Moved by: S. Vandemergel / Seconded by: M. Pizzimenti <input checked="" type="checkbox"/> MOTION PASSED 8 / 0 <input type="checkbox"/> MOTION FAILED

- CALL TO THE PUBLIC:** None.
- APPROVAL OF MINUTES:** **MINUTES OF MEETING DATED OCTOBER 29, 2024**

<input checked="" type="checkbox"/> MOTION TO APPROVE THE MINUTES, AS PRESENTED AND WAIVE THE READING THEREOF. <input type="checkbox"/> MOTION TO APPROVE THE MINUTES, AS MODIFIED: Moved by: M. Ikle / Seconded by: S. Slaton <input checked="" type="checkbox"/> MOTION PASSED 8 / 0 <input type="checkbox"/> MOTION FAILED
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6. BOARD ADMINISTRATION: None Item(s) Noted Below

- a) Per-Diem for Special Meetings / Functions: None Items Noted Below
- b) Event Announcement(s): None Item(s) Noted Below
 - LCCMHA 2024 Holiday Party: December 17, 2024, 3:30 pm to 5 pm at 622 East Grand River Board Room.
- c) 2025 Board and Committee Dates / Informational
- d) 2025 LCCMHA Holiday Schedule / Informational

7. CONSENT AGENDA:

8. EXECUTIVE DIRECTOR'S REPORT:

- a) Delegated Contract Approach November 2024 Report / Informational
- b) Wait List Update / Informational
- c) Agency & Community Updates / Informational

9. WAYS & MEANS COMMITTEE – MOTION RECOMMENDATIONS:

a) FINANCE REPORT & FY24 PROJECTIONS / INFORMATIONAL

b) MEMO: CITRIX RENEWAL VIA CDW

Discussion was held. M. Ikle requested information brought back to the Board in January or February of 2025 on the pros and cons of a few of Citrix's competitors showing why Citrix is the best system for LCCMHA.

Moved by: S. Slaton / Seconded by: J. Pfeffer

Motion to approve the renewal of Citrix services via CDW for (3) years at a cost of \$18,014 per year, for a total of \$54,042.

MOTION PASSED 10 / 0

MOTION FAILED

c) EXECUTIVE DIRECTOR REGIONAL POLICY SUMMARY / INFORMATIONAL

d) CMHPM REVISED POLICY 430: ASSESSMENT AND AUTHORIZATION OF COMMUNITY LIVING SUPPORTS (CLS)

Discussion was held.

Moved by: J. Pfeffer / Seconded by: L. Berry-Bobovski

Motion to approve revised CMHPSM Policy #430: Assessment and Authorization of Community Living Supports (CLS). Effective once Regionally approved.

MOTION PASSED 10 / 0

MOTION FAILED

e) CMHPSM REVISED POLICY 497:TIMELINESS OF SERVICE PROVISION AND DOCUMENTATION

Discussion was held.

Moved BY: L. Berry-Bobovski / SECONDED BY: J. Pfeffer

Motion to approve revised CMHPSM Policy #497: Timeliness of Service Provision and Documentation. Effective once Regionally approved.

MOTION PASSED 10 / 0

MOTION FAILED

f) CMHPSM REVISED POLICY 507: INCIDENT REPORTING

Discussion was held.

Moved BY: J. Pfeffer / SECONDED BY: M. Pizzimenti

Motion to approve revised CMHPSM Policy#507: Incident Reporting. Effective once Regionally approved.

MOTION PASSED 10 / 0

MOTION FAILED

g) BY-LAWS / ANNUAL REVIEW

Discussion was held.

Moved BY: S. Slaton / SECONDED BY: M. Kozak

Motion to approve the LCCMHA By-laws, version 03/26/2024, as presented with no changes.

MOTION PASSED 10 / 0

MOTION FAILED

10. CMHPSM (REGION 6): **None** **Item(s) Noted Below**

- a) **EVENT ANNOUNCEMENT(S):** **None** **Items Noted Below**
- Next Regional Board Meeting Date: Regional Board Meeting 12/11/2024
- b) 10/30/2024 Special Meeting Draft Minutes

11. CMHAM: **None** **Item(s) Noted Below**

- a) **Event Announcement(s):** **None** **Items Noted Below**

12. BOARD CORRESPONDENCE: **None** **Item(s) Noted Below**

- a) LCCMHA Newsletter

13. NEW BUSINESS: **None** **Item(s) Noted Below**

14. OLD BUSINESS: **None** **Item(s) Noted Below**

a) **PARKING LOT ITEMS:**

1. **CITRIX: A COMPARISON OF COMPETITORS TO BE BROUGHT TO THE LCCMHA BOARD IN JANUARY OR FEBRUARY 2025.**

15. CALL TO THE PUBLIC: **No Response**

16. ADJOURNMENT: THE MEETING ADJOURNED AT 6:50 PM

LCCMHA

FULL BOARD MEETING MINUTES

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DATE: 11/26/2024

RESPECTFULLY SUBMITTED:

APPROVED BY:

Angela Bowers
RECORDING SECRETARY

Mary Serio
VICE CHAIR

Date